

REGULAR MEETING MINUTES – August 26,2024  
of the  
TOWN BOARD OF HANOVER – 7:30PM

Present:

Louis Pelletter, Supervisor, Edward Schintzius, Councilperson, Aimee Rogers, Councilperson, , Elizabeth VanCheri, Town Clerk, John Grennell, Town Attorney, Elmar Kiefer, Bookkeeper, Shawn Smith, Zoning Board Chairperson, Braden Carmen, Dunkirk Observer  
also\_5 \_other interested people.

ABSENT: Councilperson James Feldmann, Deputy Supervisor, Bernard Feldmann

The meeting opened with the Pledge of Allegiance.

**FLOOR OPENED TO PUBLIC**

Welcome to the public comment portion of our agenda. This is a time we afford the opportunity for the public to address the Town Board. Please state your name and address for the record and limit your comments to no more than 3 minutes. Please remember you are addressing the Town Board on matters of concern to the Town of Hanover. This is not a question-and-answer session nor is it a time to engage in a debate with other members of the audience. It is the policy of the Town of Hanover to discuss all public issues in a civil issue-oriented manner. Personal comments directed at members of the board or other Town officials or other members of the public will not be tolerated. With that being stated, does anyone have any comments under Open Public Comments?

*Tim Crino, Sunset Bay- suggested the next meeting be held at the highway building so residents can see all of the upgrades first hand. Future meeting locations such as the beach pavilion and water department were also suggested.*

*Cindy Sheedy asked Supervisor Pelletter if he thought the recent meeting with the fire chiefs was positive and he responded he believed it was,*

*Carol DePasquale thanked the Town for replacing the stop sign at the corner of Iola.*

**RESOLUTION NEEDED – tabled due to lack of a quorum**

Upon a motion by \_\_\_\_\_ seconded by \_\_\_\_\_, with Council person Rogers abstaining, the minutes from the August 12, 2024 meeting were accepted and approved.

**RESOLUTION 192-2024**

Upon a motion by Mrs. Rogers, seconded by Mr. Schintzius, with Mr. J Feldmann, and Mr. B Feldmann being absent, and therefore unanimously carried, authorization was given for payment of the following vouchers, as audited:

Combined # 2986-3012 \$170,592.28 P/R #58-64 \$2266.50

**RESOLUTION 193-2024**

Upon a motion by Mr. Schintzius, seconded by Mrs. Rogers, with Mr. J Feldmann, and Mr. B Feldmann being absent, and therefore unanimously carried, the town board approves the Creation of a new Town of Hanover Website to enhance the infrastructure of town departments and increase town to resident communication. The website will be built and hosted by Town Web Design, 1360 Regent St, Madison WI 53715. The initial one -time setup fee of \$3000 for the Web design, data entry, content migration, and citizen communication platform will be paid for with funds from the American Rescue Plan Act. The \$3020 annual fee will be paid as a standard budgeted expense.

AYES 4: Schintzius, Pelletter, Rogers NAYS: 0 ABSENT : J Feldmann, B. Feldmann

**RESOLUTION 194-2024**

Upon a motion by Mrs. Rogers, seconded by Mr. Schintzius, with Mr. J Feldmann, and Mr. B Feldmann being absent, and therefore unanimously carried, the town board approves the revised New York State Standard Workday and Reporting Resolution for James Feldmann changing his Record of Activities Report from 3.47 to 3.21 days per month, per the New York State Local Retirement System (NYSLRS) Reporting calculations.

AYES 4: Schintzius, Pelletter, Rogers NAYS: 0 ABSENT : J Feldmann, B. Feldmann

**RESOLUTION NEEDED – *Tabled until a future meeting***

Upon a motion by \_\_\_\_\_, seconded by \_\_\_\_\_ unanimously carried, the town board authorizes the Town Clerk to place a Request for Sealed Bids in accordance with the Town’s Procurement Policy, in the Dunkirk Observer for the purpose of securing bids for a fence around the perimeter of the Highway Department facilities and grounds at 11966 Hanover Rd, Silver Creek. The bids will be opened on \_\_\_\_\_, at \_\_\_\_\_am/pm at \_\_\_\_\_ Hanover St, Silver Creek NY 14136.

Vote: \_\_\_\_\_ Schintzius \_\_\_\_\_ B. Feldmann \_\_\_\_\_ J. Feldmann \_\_\_\_\_ Rogers \_\_\_\_\_ Pelletter

**RESOLUTION 195-2024**

Upon a motion by Mr. Schintzius, seconded by Mrs. Rogers, with Mr. J Feldmann, and Mr. B Feldmann being absent, and therefore unanimously carried, the town board approves Court Clerk, Molly Merrill to carry over 12.5 vacation hours.

AYES 4: Schintzius, Pelletter, Rogers NAYS: 0 ABSENT : J Feldmann, B. Feldmann

**RESOLUTION 196-2024**

Upon a motion by Mrs. Rogers, seconded by Mr. Schintzius, with Mr. J Feldmann, and Mr. B Feldmann being absent, and therefore unanimously carried, the town board acknowledges the change in payment accounts, for the invoice of Woodbury Pietro 12 East Fifth St, Dunkirk NY 14048 for the survey services provided to survey the area for the playground installation at Bicentennial Park. The \$1200.00 fee for this service, which was approved on 5/13/2024 by resolution # 113--2024, will be paid using funds from the American Rescue Plan Act, instead of the King Road Park Funds account.

AYES 4: Schintzius, Pelletter, Rogers NAYS: 0 ABSENT : J Feldmann, B. Feldmann

**RESOLUTION 197-2024**

WHEREAS The Town of Hanover has been awarded a NYSEFC Environmental Planning Grant in the amount of \$32,000 with a \$6400 local match, to conduct an engineering study for the Hanover Water and Sewer Expansion Project (CFA Project 131755), and,

WHEREAS a Legal Notice for the Request for Qualifications from Qualified Engineering Firms for the study was published as required, and

WHEREAS the only Request for Qualifications was received from Nussbaumer & Clarke, Inc, THEREFORE, it is hereby RESOLVED, that the professional services for the Engineering Study for the Hanover Water and Sewer Expansion Project for NYS Environmental Facilities Corporation Project 131755, be provided by Nussbaumer and Clarke at a fee of \$38,400.00.

Motion made by Mr. Schintzius, to accept the bid, seconded by Mrs. Rogers, and unanimously carried by present members.

AYES 4: Schintzius, Pelletter, Rogers NAYS: 0 ABSENT : J Feldmann, B. Feldmann

**RESOLUTION 198-2024**

Upon a motion by Mrs. Rogers, seconded by Mr. Schintzius, with Mr. J Feldmann, and Mr. B Feldmann being absent, and therefore unanimously carried, the town board approves the Highway Superintendent to begin the hiring process for the MEO position to replace the position vacated by Kyle Barthel. The Town Clerk is authorized to place an employment ad for said position in the Dunkirk Observer for one day, and within the town hall departments until the position is filled.

AYES 4: Schintzius, Pelletter, Rogers NAYS: 0 ABSENT : J Feldmann, B. Feldmann

**RESOLUTION 199-2024**

Upon a motion by Mr. Schintzius, seconded by Mrs. Rogers, with Mr. J Feldmann, and Mr. B Feldmann being absent, and therefore unanimously carried, Town Board hereby declares the following list of unusable electronics equipment as surplus/distressed electronic equipment and authorizes them to be properly disposed of, with data destruction where applicable, by EWASTE+, Victor, NY:

1 Cannon Fax Machine, 4 Dell Hard drives, 1 Dell Monitor

1 Hanna G Monitor, 1 Wbox Monitor, 1 Epson Workforce Pro Printer, Levano Thinkpad

1 Panasonic Document Scanner, 1 Computer Keyboard

AYES 4: Schintzius, Pelletter, Rogers NAYS: 0 ABSENT : J Feldmann, B. Feldmann

**RESOLUTION 200-2024**

Upon a motion by Mr. Schintzius, seconded by Mrs. Rogers, with Mr. J Feldmann, and Mr. B Feldmann being absent, and therefore unanimously carried, Town Board hereby authorizes Supervisor Pelletter to sign the Letter of Authorization for FelPower to allow them to research energy cost savings for the town.,

**OLD BUSINESS:**

Planning Board Rezoning

Planning Board Site Plan Review – Lee Parker is working on Integration Form

**NEW BUSINESS**

Acceptable Use Policy – *tabled to discuss at next meeting*

**TOWN BOARD REPORTS/COMMENTS**

**Supervisor Pelletter:** see attached

**Councilperson Edward Schintzius:** Attended a meeting with Cassandra Pinkowski from Soil and Water to address lakefront erosion. Bathroom are all fixed and operational at boat launch. Cattaraugus Creek has the best Walleye fishing and should be promoted though tourism.

**Councilperson Aimee Rogers:** Working on Comprehensive Plan. Will cost around \$60,000. Next Imagine Forestville meeting is Thursday 8/29/24.

**Town Clerk Elizabeth VanCheri :** E-Waste event this Saturday 9am-3pm

**Attorney John Grennell –** Spoke to Kourtney Domst regarding zoning issue

**Bookkeeper Kiefer –** nothing to report

**CORRESPONDENCE:**

Scott Thompson Jr- Application for Employment- Highway Department

Tim McDonald- Note included with water bill thanking town employees for all their hard work

Meeting adjourned 8:33pm

Respectfully submitted

Elizabeth VanCheri

## SUPERVISOR'S TOWN BOARD'S COMMENTS

August 26, 2024

by Louis F. Pelletter

1. TOWN PARK- The Playground has been completed. I notified the insurance company so they could add it to our inventory. I had a third contractor look at the addition to the pavilion but still have not received any quote. Next meeting I would like to approve the new front canopy over a concrete floor, or an extension of the existing building of 16X30 ft. or both.  
TOWN HALL CAMERAS- When Deputy Supervisor Feldmann comes back from vacation we need to make a decision on the cameras for the Town Hall and other town properties.
2. TOWN HALL SECURITY- I have called two contractors for quotes to address additional security to the Court and Clerk's offices. I have not received any at this time. I may see if the Highway Dept. can help with some of these projects.
3. WATERLINE ROUTES 5&20-We had a conference call with all parties involved in the project. Paul McGarvey is preparing documents for us to move forward on the water line replacement.
4. HIGHWAY DEPARTMENT ROOF- The contractor has attempted a number of times to bring materials for the repair of the Highway Dept roof, but was unable to deliver and cancelled due to weather (rain) forecasts. The roof was damaged during the wind storm in January of this year .
5. TOWN HALL ROOF- We are still waiting for the contractor to catch up on earlier project so he can repair the Town Hall roof and some rust spots on the building sides. I was hoping he would be here last week.
6. SEWER LINE PROJECT- We met with the engineers we hired to study the placement of a sewer line on the south side of Routes 5&20, and the capacity of our sewer plant. We then met with the Seneca Nation. We cannot move forward until we know what Lakeshore Hospital's new owners and the Seneca Nation are planning for their development. I am meeting with the Seneca Nation this week.
7. SEWER LINE EXTENSION BEEBE ROAD AREA- We need to approve the hiring of the engineers for the grant and this project. The RFQ came in at 38,400.00.
8. BLACKTOP DRIVEWAY PROJECTS- We are in the process of getting quotes on all our parking lots: town Hall, Boat Launch, Sewer Plant and pump stations. I met with Gullo Blacktop Sealing Co. on Friday. We should have all the quotes by next meeting.
9. LSH-BROOKS SALE- I received an email from the new owner's representative. They are planning to come to New York in September to meet with us.
10. ENERGY COMPANY- I had a conference call with Freedom Energy. They will send us an email of what information they need to compare with New Wave Energy. I asked to have the information by the next meeting.
11. FINANCIAL ADVISORS- Our employees met with Morgan Tanski and Joe Berst from Equitable Advisors, Williamsville, NY. They are going to schedule a meeting with the Water, Sewer, and Highway Depts. The employees that did attend found the information very helpful.
12. PILOT AND COMMUNITY HOST AGREEMENTS- I am still looking for hard copies and digital files for all our PILOT and HOST AGREEMENTS, so we know how much money we have coming in from these projects. I email Doug Moses from BullRock Renewables concerning our Angell Road Project PILOT and Community Host Agreements. We have received \$49,000 payment from the Ball Hill Wind Project.
13. GRANTS- We need to discuss if we want to fund a new Comprehensive plan study.
14. INSURANCE- Councilperson Rogers is working on a new facilities agreement for future events-Southwestern Firemen's Convention.
15. LIBRARY- The Silver Creek Library would like to add a service extension to Forestville. I forwarded the Library email to the board. Aimee Rogers will work on this project.
16. TORNADO- We had a community-wide informational meeting on August 13, 2024 at 7:00PM with Noel Guttman, Chautauqua County Fire Services, Town Officials, and our

disaster team to answer questions about State Funding. Members of the St. Vincent de Paul Society took applications from victims of the Tornado.

17. FLOOD STUDY- We met with Sunset Bay and Hanford Bay residents on August 22, 2024 at 1:30 to hear from Proof Projects consultants regarding Hanford Bay and Sunset Bay Coastal Assessment, which is funded by Chautauqua County Legislature. This is follow-up to the Historical information we provided to them and Cassandra Pinkowski from Soil and Water earlier in the year.
18. BANDSTAND 40<sup>TH</sup> ANNIVERSARY- I have scheduled a ribbon cutting for the 40th Anniversary of the Bandstand Project for Friday, September 13, 2024 at 5:30PM during the Festival of Grapes. Please support this year's Festival of Grapes, the 2<sup>nd</sup> weekend in Sept. We will have rides for the first time in several years, and we need a good showing of attendance so we can keep our new ride contractor.
19. MAIN STREET SCHOOL- We had a conference call with STEL, Silver Creek and the Building Inspectors for updates on the demolition of the old building, and procedures needed to start construction of the new building. I'm hoping the project starts soon: maybe Oct 2024.
20. HANFORD BAY ASSOC MEETING- Hanford Bay has asked to meet with us on Wednesday August 28, 2024.